

To: SOAR Members
From: The Ambassador Committee
Subject: Ambassador Interest Form
Date: Spring 2020

Note: New members to SOAR normally do not serve as classroom

One reason SOAR courses run smoothly is that every course has a member who serves as an ambassador – a liaison who facilitates communication between the SOAR office and the presenter. The ambassador plays a simple but important role in keeping everyone on the same page with respect to scheduling and other course matters. Ambassador workshops are offered at the beginning of each semester.

Members are normally not asked to act as ambassador for more than one course per semester. Every semester, our committee chooses ambassadors course-by-course. Once we have reviewed the class lists, a committee member may contact you to confirm your availability. Only then will you be assigned as an ambassador to a course.

If you are designated an ambassador, you will receive a set of simple instructions, along with presenter contact information and a list of class members.

We appreciate your willingness to serve as ambassador. **Please complete the form below to express your interest and return it with your registration form.**

Sincerely,

The SOAR Ambassador Committee

Ambassador Interest Form

Name: _____

Please check **one** selection below:

- I do **not** wish to be an ambassador this semester.
- I am interested in being an ambassador for **any course** in which I am registered.
- I am interested in being an ambassador for **only** the following courses:

#_____ Course name: _____

#_____ Course name: _____

#_____ Course name: _____

Provide best contact information about 4 weeks before the first class you are registered in. Circle your preferred method of contact.

Email: _____

Phone: _____

Thank you!